

## Ask an Expert – Civic Centre Resource Library

Thank you for your interest in Vaughan Public Libraries Ask an Expert event. The event will be held on Saturday March 25, 2017 from 11:00-3:00pm at the Civic Centre Resource Library

Exhibitors are asked to complete and return this form by Saturday, March 11, 2017. Forms may be submitted by email to [John.Pichette@vaughan.ca](mailto:John.Pichette@vaughan.ca) or in person to Civic Centre Resource Library, 2191 Major MacKenzie Drive W, Maple. Space is limited.

If you have any questions please direct them to either email address above or contact us at 905-653-READ (7323).

Applicant's Name: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Area of Expertise and Qualifications:

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Do you have an exhibit or display? (All experts will be provided with a table approximately 30" X 72")

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Do you have a website, online video or social media presence that we can view and share?

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**I have read and agree to Vaughan Public Libraries' Terms for displaying an exhibit (see below):**

Applicant's Signature \_\_\_\_\_

Date: \_\_\_\_\_

## Terms for Displaying an Exhibit

### Use of Buildings

- Vaughan Public Libraries allows for the use of buildings by individuals, groups, organizations, and businesses whose conduct supports the Canadian Charter of Rights and Freedoms and the Ontario Human Rights Code.
- Permission to use Vaughan Public Libraries' facilities does not imply any endorsement of the aims, policies or activities of any group or individual.
- Library facilities are available to all members of the public provided that they conduct themselves in a reasonable manner, as stated and posted in the Rules of Conduct.
- Selling and soliciting by the public shall not be permitted in the libraries, on library property, or at Library sponsored events without the permission of the Board. Application for permission to sell or solicit on library premises must be made in writing to the Board.
- If granted permission by the Board, the participating organization shall provide staffing for all hours of operation, all necessary equipment, supplies and monetary change and set-up in consultation with the Library Manager.

### Conditions of Use

- Vaughan Public Libraries assume no responsibility for loss, theft or damage to exhibits while on library premises.
- Exhibitors will be responsible for the arrangement and removal of their exhibits at times to be arranged with the Library Manager or event organizers.
- Exhibitors will be held responsible for any damage caused by the display of their exhibits.
- Exhibitors will assume all insurance coverage and supply any necessary supervision for their exhibits.