

MINUTES OF LIBRARY BOARD MEETING

Thursday, March 20, 2025 – 7:00 pm - Civic Centre Resource Library

Present: G. Sangha (Chair), S. Camilleri, D. Da Ros-Presutti, S. Del Duca (from 7:18 pm), L. Hewitt, M. Iafrate, M. Kaur, A. Nicaso, P. Pallante, L. Pavese, M. Racco, R. Wu
Regrets: C. Ainsworth, A. Volpentesta
Absent: M. Ferri

Gary Sangha
Chair

Antonella Nicaso
Vice Chair

Chris Ainsworth
Trustee

Sara Camilleri
Trustee

Denise Da Ros-Presutti
Trustee

Steven Del Duca
Trustee

Mario Ferri
Trustee

Lauri Hewitt
Trustee

Marilyn Iafrate
Trustee

Manjit Kaur
Trustee

Palma Pallante
Trustee

Loreta Pavese
Trustee

Mario Racco
Trustee

Adriano Volpentesta
Trustee

Richard Wu
Trustee

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Deputy CEO Growth & Communications
C. Fiorini, Deputy CEO Corporate Services
L. McDonough, Deputy CEO Customer Experience
P. Yovdoshuk, Recorder

Guest: Kevin Shapiro, Director, Internal Audit, City of Vaughan

1. CALL TO ORDER

As there was a quorum at 7:03 pm.

2. VPL LAND ACKNOWLEDGEMENT

3. DISCLOSURE OF INTEREST

There were no disclosures of interest.

4. ADOPTION OF AGENDA

4.1 Items to be Added or Deleted

There were no items to be added or deleted.

4.2 Motion to Adopt the Agenda

MOTION: THAT the agenda be adopted as presented.

MOVED BY: L. Hewitt

SECONDED BY: P. Pallante

MOTION CARRIED.

5. ADOPTION OF MINUTES OF BOARD MEETING OF FEBRUARY 20, 2025

MOTION: THAT the minutes of Board Meeting of February 20, 2025 be adopted as presented.

MOVED BY: M. Iafrate

SECONDED BY: M. Racco

MOTION CARRIED.

6. COMMUNICATIONS

6.1 VPL's Post Card Mailer Campaign

6.2 Off We Go – March Break at Vaughan Public Libraries

6.3 Library Articles

6.4 News Clippings – February 2025

MOTION: THAT the Board receive the Communications.
Moved BY: A. Nicaso
SECONDED BY: D. Da Ros-Presutti
MOTION CARRIED.

7. **REPORTS**

S. Del Duca joined the meeting.

7.1 **Internal Risk Audit Presentation**

The Board welcomed Kevin Shapiro, Director, Internal Audit, City of Vaughan who provided a presentation about an Internal Risk Audit for Vaughan Public Libraries.

MOTION: THAT the Board receive the presentation by Kevin Shapiro, Director, Internal Audit, City of Vaughan,

AND THAT VPL staff be directed to actively participate in the proposed Internal Adult and Risk Assessment of VPL to be initiated in 2025,

AND THAT the letter of objectives be shared with the VPL Board,

AND THAT the Audit be completed by December 2025 or January 2026.

Moved BY: A. Nicaso
SECONDED BY: M. Racco
MOTION CARRIED.

The Board thanked Kevin Shapiro for his presentation and he left the meeting.

7.2 **Management Report for February 2025 & YTD Performance Indicators Report**

MOTION: THAT the Board the Management Report for February 2025 and the YTD Performance Indicator Reports.
Moved BY: D. Da Ros-Presutti
SECONDED BY: S. Del Duca
MOTION CARRIED.

7.3 **VPL Q4 2024 Outcome Measures**

MOTION: THAT the Board receive the VPL Q4 2024 Outcome Measures.
Moved BY: S. Camilleri
SECONDED BY: A. Nicaso
MOTION CARRIED.

7.4 **Project Update for Carrville Library**

In addition to the project update, the Board discussed the naming of the new library.

MOTION: THAT the Board receive the project update on the Carrville Library,

AND THAT the Board confirm the name for the new library be Carrville Library.

Moved BY: M. Racco
SECONDED BY: L. Hewitt
MOTION CARRIED.

7.5 Project Update for Woodbridge Library Renovation

MOTION: THAT the Board receive the project update on the Woodbridge Library Renovation.
Moved BY: P. Pallante
SECONDED BY: S. Del Duca
MOTION CARRIED.

7.6 Report from Budget & Finance Committee**7.6.1 Budget & Finance Committee Minutes of November 21, 2024**

MOTION: THAT the Board adopt the minutes of Budget & Finance Committee of November 21, 2024.
Moved BY: M. Iafrate
SECONDED BY: L. Pavese
MOTION CARRIED.

7.6.2 Revenue & Expenditures Analysis Report and Capital Analysis Report for Fourth Quarter ending December 31, 2024

MOTION: THAT the Board receive the Revenue & Expenditures Analysis Report and Capital Analysis Report for Fourth Quarter ending December 31, 2024 as Recommended by the Budget & Finance Committee.
Moved BY: S. Del Duca
SECONDED BY: P. Pallante
MOTION CARRIED.

8. NEW BUSINESS

Information was shared with the Board that the City of Vaughan has come up with a policy of Buying Canadian. Discussion ensued about how this would impact VPL. A report will be prepared by staff and brought back to the next meeting.

In 2024 the Board had deferred review of performance bonuses versus the new salary grid. As planned, staff will be bringing forward a report to the Personnel & Policy Committee in October 2025.

9. UPCOMING EVENTS AND MEETINGS

Library Board Meeting
Thursday, April 24, 2025 – 7:00 pm
Dufferin Clark Library

10. ADJOURNMENT

The meeting adjourned at 8:52 pm on a motion by L. Pavese, seconded by M. Kaur.