

MINUTES OF LIBRARY BOARD MEETING
Thursday, May 16, 2024 – 7:00 pm – Ansley Grove Library

Gary Sangha
Chair

Antonella Nicaso
Vice Chair

Chris Ainsworth
Trustee

Sara Camilleri
Trustee

Denise Da Ros-Presutti
Trustee

Mario Ferri
Trustee

Carol Herzog
Trustee

Lauri Hewitt
Trustee

Marilyn Iafrate
Trustee

Manjit Kaur
Trustee

Palma Pallante
Trustee

Loreta Pavese
Trustee

Mario Racco
Trustee

Harpreet Rindi
Trustee

Adriano Volpentesta
Trustee

Richard Wu
Trustee

Present: G. Sangha (Chair), A. Nicaso (Vice Chair), C. Ainsworth, S. Camilleri, D. Da Ros-Presutti, M. Ferri, C. Herzog, L. Hewitt, M. Iafrate (from 8:32 pm), M. Kaur (from 7:19 pm), P. Pallante, L. Pavese, M. Racco (from 7:58 pm)

Regrets: R. Wu
Absent: H. Rindi, A. Volpentesta

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Deputy CEO Growth & Communications
C. Fiorini, Deputy CEO Corporate Services
L. McDonough, Deputy CEO Customer Experience
P. Yovdoshuk, Recorder

1. **CALL TO ORDER**

As there was a quorum at 7:01 pm, the Chair called the meeting to order.

2. **VPL LAND ACKNOWLEDGEMENT**

3. **DISCLOSURE OF INTEREST**

There were no disclosures of interest.

4. **ADOPTION OF AGENDA**

4.1 **Items to be Added or Deleted**

None.

4.2 **Motion to Adopt the Agenda**

MOTION: THAT the agenda be adopted as presented.
MOVED BY: S. Camilleri
SECONDED BY: M. Ferri
MOTION CARRIED.

5. **ADOPTION OF MINUTES OF BOARD MEETING OF APRIL 18, 2024**

MOTION: THAT the minutes of Board Meeting of April 18, 2024 be adopted as presented.
MOVED BY: L. Hewitt
SECONDED BY: S. Camilleri
MOTION CARRIED.

6. **COMMUNICATIONS**

- 6.1 Library Articles
- 6.2 News Clippings – April 2024
- 6.3 VPL's *What's On* Publication – May/June 2024

MOTION: THAT the Board receive the Communications.
MOVED BY: P. Pallante
SECONDED BY: A. Nicaso
MOTION CARRIED.

7. REPORTS

7.1 Management Report for April 2024 & YTD Performance Indicator Reports

MOTION: THAT the Board receive the Management Report for April 2024 and YTD Performance Indicators.

MOVED BY: M. Ferri

SECONDED BY: A. Nicaso

MOTION CARRIED.

7.2 VPL Corporate Outcome Measures Q1 2024

MOTION: THAT the Board receive the VPL Corporate Outcome Measures for Q1 2024.

MOVED BY: D. Da Ros-Presutti

SECONDED BY: A. Nicaso

MOTION CARRIED.

M. Kaur joined the meeting.

7.3 Project Update for Carrville Library

MOTION: THAT the Board receive the project update on the Carrville Library.

MOVED BY: L. Hewitt

SECONDED BY: C. Herzog

MOTION CARRIED.

7.4 Project Update for Woodbridge Library Renovation

MOTION: THAT the Board receive the project update on the Woodbridge Library Renovation.

MOVED BY: S. Camilleri

SECONDED BY: M. Kaur

MOTION CARRIED.

7.5 Board Self-Assessment

MOTION: THAT the Board receive the report introducing the annual Board Self-Assessment process and tool,

AND THAT all Trustees submit their evaluation forms to the CEO by May 31, 2024.

MOVED BY: M. Ferri

SECONDED BY: A. Nicaso

MOTION CARRIED.

7.6 Report from Personnel & Policy Committee

The Board congratulated Lauri Hewitt as the newly appointed Chair of the Personnel & Policy Committee.

7.6.1 Code of Ethical Conduct for Trustees of VPLB Policy and Procedures

MOTION: THAT the Board adopt the new Code of Ethical Conduct for Trustees of the Vaughan Public Library Board Policy and accompanying Procedures, as endorsed by the Personnel & Policy Committee.

MOVED BY: L. Hewitt

SECONDED BY: A. Nicaso

MOTION CARRIED.

7.6.2 Respectful Workplace Policy and Procedure for Implementation

MOTION: THAT the Board approve the proposed revisions to the Respectful Workplace Policy and the Respectful Workplace Policy Procedure for Implementation, reaffirming their commitment to ensuring a harassment and discrimination free workplace at Vaughan Public Libraries,

AND THAT the Board adopt the revised Respectful Workplace Policy and the revised Respectful Workplace Policy Procedure for Implementation as recommended by the Personnel & Policy Committee.

MOVED BY: L. Hewitt
SECONDED BY: A. Nicaso
MOTION CARRIED.

7.6.3 Corporate Occupational Health and Safety Statement of Commitment

MOTION: THAT the Board reaffirm their support of VPL's Corporate Occupational Health and Safety Statement of Commitment, as recommended by the Personnel & Policy Committee.

MOVED BY: L. Hewitt
SECONDED BY: L. Pavese
MOTION CARRIED.

M. Racco joined the meeting.

7.6.4 JOINT SERVICES AGREEMENT REVIEW

The CEO provided background on the Joint Services Agreement between the City of Vaughan and Vaughan Public Libraries.

7.6.5 MOTION TO MOVE IN-CAMERA

MOTION: THAT the meeting move In-Camera.
MOVED BY: A. Nicaso
SECONDED BY: P. Pallante
MOTION CARRIED.

The meeting moved In-Camera at 7:58 pm.

CLOSED SESSION

7.6.6 MOTION TO RETURN TO OPEN SESSION

MOTION: THAT the meeting return to Open Session.
MOVED BY: L. Hewitt
SECONDED BY: C. Ainsworth
MOTION CARRIED.

The meeting returned to Open Session at 8:03 pm.

OPEN SESSION

7.6.7 MOTION TO RATIFY ALL ACTIONS TAKEN IN-CAMERA

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: M. Ferri
SECONDED BY: S. Camilleri
MOTION CARRIED.

7.6.8 NAMING POLICY

MOTION: THAT the Board adopt the proposed Naming Policy as amended and as recommended by the Personnel & Policy Committee.
MOVED BY: M. Racco
SECONDED BY: P. Pallante
MOTION CARRIED.

7.7 Report from Budget & Finance Committee**7.7.1 Adoption of Budget & Finance Minutes of March 21, 2024**

MOTION: THAT the Board adopt the Budget & Finance Minutes of March 21, 2024.
MOVED BY: P. Pallante
SECONDED BY: L. Pavese
MOTION CARRIED.

7.7.2 2023 KPMG Financial Statement

The Chair of the Budget & Finance Committee reported on the 2023 KPMG Financial Statement.

MOTION: THAT the Board approve the 2023 Financial Statement as audited by KPMG and as recommended by the Budget & Finance Committee.
MOVED BY: D. Da Ros-Presutti
SECONDED BY: M. Racco
MOTION CARRIED.

M. Iafrate joined the meeting.

7.7.3 Revenue & Expenditures Analysis Report and Capital Analysis Report for First Quarter ending March 31, 2024

MOTION: THAT the Board receive the Revenue & Expenditures Analysis Report and Capital Analysis Report for First Quarter ending March 31, 2024, as recommended by the Budget & Finance Committee.
MOVED BY: D. Da Ros-Presutti
SECONDED BY: M. Ferri
MOTION CARRIED.

8. UPCOMING EVENTS AND MEETINGS

Library Board Meeting
Thursday, June 20, 2024 – 7:00 pm
Pierre Berton Resource Library

9. ADJOURNMENT

The meeting adjourned at 8:39 pm on a motion by L. Pavese, seconded by P. Pallante.

Board Chair

Secretary-Treasurer