

MINUTES OF LIBRARY BOARD MEETING

Thursday, September 19, 2024 – 7:00 pm – Civic Centre Resource Library

Present: G. Sangha (Chair), A. Nicaso (Vice Chair), C. Ainsworth, S. Camilleri, D. Da Ros-Presutti, L. Hewitt, M. Iafrate, M. Kaur, P. Pallante, L. Pavese, M. Racco, H. Rindi, R. Wu

Regrets: A. Volpentesta

Absent: M. Ferri

Gary Sangha
Chair

Antonella Nicaso
Vice Chair

Chris Ainsworth
Trustee

Sara Camilleri
Trustee

Denise Da Ros-Presutti
Trustee

Mario Ferri
Trustee

Lauri Hewitt
Trustee

Marilyn Iafrate
Trustee

Manjit Kaur
Trustee

Palma Pallante
Trustee

Loreta Pavese
Trustee

Mario Racco
Trustee

Harpreet Rindi
Trustee

Adriano Volpentesta
Trustee

Richard Wu
Trustee

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Deputy CEO Growth & Communications
C. Fiorini, Deputy CEO Corporate Services
L. McDonough, Deputy CEO Customer Experience

1. CALL TO ORDER

As there was a quorum at 7:10 pm.

2. VPL LAND ACKNOWLEDGEMENT

3. DISCLOSURE OF INTEREST.

There were no disclosures of interest.

4. ADOPTION OF AGENDA

4.1 Items to be Added or Deleted

Item #8.7.5 was deleted from the agenda.

4.2 Motion to Adopt the Agenda

MOTION: THAT the agenda be adopted as amended.

MOVED BY: L. Hewitt

SECONDED BY: M. Iafrate

MOTION CARRIED.

5. ADOPTION OF MINUTES OF BOARD MEETING OF JUNE 20, 2024

MOTION: THAT the minutes of Board Meeting of June 20, 2024 be adopted as presented.

MOVED BY: D. Da Ros-Presutti

SECONDED BY: P. Pallante

MOTION CARRIED.

6. ADOPTION OF MINUTES OF SPECIAL BOARD MEETING OF AUGUST 26, 2024

MOTION: THAT the minutes of Special Board Meeting of August 26, 2024 be adopted as presented.

MOVED BY: A. Nicaso

SECONDED BY: M. Racco

MOTION CARRIED.

7. COMMUNICATIONS**7.1 Library Articles****7.2 News Clippings – June/July/August 2024****7.3 What's On Publications – June/July 2024 and September/October 2024****7.4 Correspondence from Humanity First Food Bank**

Letter of appreciation for Civic Centre Resource Library's vital role in the community with the Food Bank.

7.5 Letter of Resignation from Board Trustee Carol Herzog

MOTION: THAT the Board receive the resignation of Carol Herzog with many thanks for her service to the Vaughan Public Library Board.

MOVED BY: M. Racco

SECONDED BY: C. Ainsworth

MOTION CARRIED.

MOTION: THAT the Board request that Council not fill the vacancy.

MOVED BY: P. Pallante

SECONDED BY: L. Pavese

MOTION CARRIED.

8. REPORTS**8.1 Management Report for June 2024**

MOTION: THAT the Board receive the Management Report for June 2024.

MOVED BY: C. Ainsworth

SECONDED BY: A. Nicaso

MOTION CARRIED.

8.2 Management Report for July/August 2024 & YTD Performance Indicator Reports

MOTION: THAT the Board receive the Management Report for July/August 2024 and YTD Performance Indicator Reports.

MOVED BY: A. Nicaso

SECONDED BY: P. Pallante

MOTION CARRIED.

8.3 VPL Corporate Outcome Measures Q2-2024

MOTION: THAT the Board receive the report on VPL Corporate Outcome Measures for Q2 2024.

MOVED BY: L. Hewitt

SECONDED BY: S. Camilleri

MOTION CARRIED.

8.4 Project Update for Carrville Library

MOTION: THAT the Board receive the project update for the Carrville Library.

MOVED BY: C. Ainsworth

SECONDED BY: M. Iafrate

MOTION CARRIED.

8.5 Project Update for Woodbridge Library Renovation

MOTION: THAT the Board receive the project update for the Woodbridge Library renovation.
MOVED BY: A. Nicaso
SECONDED BY: P. Pallante
MOTION CARRIED.

8.6 Report from Budget & Finance Committee**8.6.1 Adoption of Minutes of Meeting of July 23, 2024**

MOTION: THAT the minutes of Meeting of July 23, 2024 be adopted as presented.
MOVED BY: L. Hewitt
SECONDED BY: L. Pavese
MOTION CARRIED.

8.6.2 Review of Draft Operating Budget 2025 and Additional Resource Requests 2025-2029, and Draft Capital Budget 2025-2029

MOTION: THAT the Board approve the Draft Operating Budget 2025-2029,

AND THAT the Board endorse the Additional Resource Request for additional funding for the VMC Maintenance costs in 2025 in the amount of \$120,000,

AND THAT the Board endorse the Additional Resource Request for additional funding for the Transformation Strategy and Continuous Improvement Analyst in 2025 in the amount of \$113,729,

AND THAT the Board the endorse the Additional Resource Request for the annual staff and operating costs required to open the West Woodbridge Library in 2026 in the amount of \$1,252,732,

AND THAT the Board approve the Draft Capital Budget 2025-2029,

AND THAT the approved budgets be submitted to the City of Vaughan Council as the Vaughan Public Library Board's requested Operating and Capital Budgets for 2025-2029. All as recommended by the Budget & Finance Committee.

MOVED BY: D. Da Ros-Presutti
SECONDED BY: S. Camilleri
MOTION CARRIED.

MOTION: THAT a report be provided to the Board with detailed information regarding building expenses for the VMC Library.
MOVED BY: M. Iafrate
SECONDED BY: C. Ainsworth
MOTION CARRIED.

8.6.3 Revenue & Expenditures Analysis Report and Capital Analysis Report for Second Quarter ending June 30, 2024

MOTION: THAT the Board approve the Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for the second quarter ending June 30, 2024, as recommended by the Personnel & Policy Committee.
MOVED BY: M. Racco
SECONDED BY: P. Pallante
MOTION CARRIED.

8.7 Report from Personnel & Policy Committee**8.7.1 Adoption of Minutes of Personnel & Policy Committee Meeting of June 20, 2024**

MOTION: THAT the minutes of the Personnel & Policy Committee Meeting of June 20, 2024 as presented.
MOVED BY: P. Pallante
SECONDED BY: D. Da Ros-Presutti
MOTION CARRIED.

8.7.2 Review of Attendance Policy

MOTION: THAT the Board accept the revisions to the Attendance Policy as recommended by the Personnel & Policy Committee.
MOVED BY: A. Nicaso
SECONDED BY: L. Pavese
MOTION CARRIED.

8.7.3 Review of Hiring and Nepotism Policy

MOTION: THAT the Board accept the proposed revisions and amendment to the Hiring and Nepotism Policy as amended and as recommended by the Personnel & Policy Committee.
MOVED BY: M. Iafrate
SECONDED BY: P. Pallante
MOTION CARRIED.

8.7.4 Review of Education Leave Policy

MOTION: THAT the Board reaffirm its support of the Education Leave Policy as recommended by the Personnel & Policy Committee.
MOVED BY: S. Camilleri
SECONDED BY: L. Pavese
MOTION CARRIED.

9. IN-CAMERA MEETING**9.1 Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.
MOVED BY: M. Iafrate
SECONDED BY: R. Wu
MOTION CARRIED.

The meeting moved In-Camera at 8:35 pm.

CLOSED SESSION

MOTION: THAT the meeting return to Open Session.
MOVED BY: M. Racco
SECONDED BY: L. Hewitt
MOTION CARRIED.

The meeting returned to Open Session at 8:47 pm.

OPEN SESSION

MOTION: THAT the Board ratify all actions taken In-Camera.
Moved BY: M. Iafrate
SECONDED BY: M. Racco
MOTION CARRIED.

10. UPCOMING EVENTS AND MEETINGS**Personnel & Policy Committee Meeting**

Thursday, October 3, 2024 – 7:00 pm – Pierre Berton Resource Library

Library Board Meeting

Thursday, October 17, 2024 – 7:00 pm – Ansley Grove Library

10. ADJOURNMENT

The meeting adjourned at 8:50 pm on a motion by L. Pavese, seconded by L. Hewitt.

Board Chair

Secretary-Treasurer