

JOB TITLE	FRENCH LANGUAGE SPECIALIST
Recruitment Ref #	UN-FS605
Location	To Be Determined
Salary	\$42.30
Start Date	June 2025

Hours	35 hours per week as scheduled. Branch schedules include weekdays, evenings, Saturdays and Sundays; candidates must be available to work 83% of shifts (15 of 18) to be considered.
Responsibilities	Responsible for the development, delivery, and evaluation of programs and services in French and for French-speaking communities under the direction of the Manager. Liaises effectively with Vaughan Public Libraries' staff and external organizations in providing direct and indirect customer service and French service planning and expertise. Ensures operational effectiveness through continuous improvement and participates fully as a member of the public service team. May supervise the operation of the branch in the absence of the Manager.
Requirements	<ul style="list-style-type: none"> • Master of Library Science Degree from an accredited library faculty or a recognized equivalent library degree preferred, or a post-secondary degree in a related discipline. • Minimum of 2 years of related experience. • Demonstrated fluency and ability to communicate effectively, verbally and in writing in both English and French • Understanding of Francophone and Francophile communities in Ontario. • Demonstrated ability and enthusiasm for working with the public. • Meets Vaughan Public Libraries' minimal Technology Competencies. • Ability to speak languages other than French or English and relevant to the communities served is an asset.
How to Apply	Applicants for this position must submit an up-to-date resume, accompanied by a covering letter stating the position and Recruitment Reference #UN-FS605. Incomplete submissions will not be accepted. Applications should be addressed to: The Recruitment Office, Vaughan Public Libraries, 2191 Major Mackenzie Drive, Vaughan, L6A 4W2. Submissions are accepted by applying through our Applicant Tracking System on our website at https://www.vaughanpl.info/jobs#ats
Closing Date of Posting	NO LATER THAN TUESDAY, MAY 13, 2025 BY 4:00 P.M.
For Further Information	Please contact vpjjobs@vaughan.ca
Other	<p>In order to qualify for permanent employment within any department or service location with the Vaughan Public Library Board, an applicant must not be related to any member of staff of that department or service location.</p> <p>Vaughan Public Libraries aspires to employ a staff that fully represents the diversity of the community we serve. VPL is committed to equity in its policies, practices, and programs, and we support diversity in our services to the public, our staff complement and in the work environment. All qualified individuals who would contribute to the further diversification of our organization are encouraged to apply. Vaughan Public Libraries is a proud recipient of the Angus Mowat Award of Excellence, awarded by the Ministry of Tourism, Culture and Sport for our Belonging Initiative. This celebrated an all-encompassing movement toward diversity, equity and inclusion across the entire organization — in our corporate culture, our operations and our relationship with the community, through services, resources, programming and spaces.</p> <p>Vaughan Public Libraries is committed to the principles of the Accessibility for Ontarians with Disability Act (AODA). As such, we strive to make our recruitment, assessment, and selection process as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact vpjjobs@vaughan.ca. Vaughan Public Libraries is also committed to ensuring that confidentiality is maintained throughout all aspects of the recruitment cycle.</p>