

## VOLUNTEER JOB DESCRIPTION

**JOB TITLE:** CHESS CLUB VOLUNTEER – PARTIALLY SUPERVISED

**REPORTS TO:** Information Staff

### SUMMARY

Under the direction of a designated supervisor, provide children coaching on how to play chess.  
**Volunteers are drafted through the organization Chess in the Library. In-Person only.**

### RESPONSIBILITIES

1. Provide guidance and support for chess players.
1. Create an encouraging and positive environment for chess players.
2. Setup and take down chess placemats and pieces.
3. Keep track of number of players and hours played.
4. Identify training needs of learner at an appropriate skill level.
5. Good attendance and punctuality are required.
6. Supports the *Mission, Vision* and *Values* of Vaughan Public Libraries.
7. Responsible following Health & Safety policies and procedures.
8. Other duties as assigned.

### QUALIFICATIONS

- Completed Grade 8 and a minimum of 14 years of age.
- Understands chess rules.
- Ability to teach children of all abilities.
- Ability to communicate courteously and effectively.
- Enthusiasm for working with adults and seniors.
- Patient, dependable, and reliable.
- Volunteers 18 years or older must obtain and submit a Police Vulnerable Sector Check prior to participating in the program.

### TIME COMMITMENT

- Volunteers must commit to a minimum participation level of at least one and a half hours (1.5) per session as scheduled for at least six (6) months.

### APPLICATION PROCESS

- Volunteers must complete and submit a Chess at the Library [application online](#).
- Volunteers must submit two reference letters and successfully complete an interview.
- Volunteers must complete the 'Release of Liability, Waiver of Claims, and Assumption of Risks' form

### TRAINING

- Volunteers must attend both an VPL and Chess at the Library orientation/training session prior to participating in the program.

### BENEFITS

- Volunteers will gain valuable work experience and develop teamwork and leadership skills.
- Volunteers will earn community service hours for their secondary school diploma.