

## VOLUNTEER JOB DESCRIPTION

<b>JOB TITLE:</b>	<b>DUNGEONS &amp; DRAGONS DUNGEON MASTER – PARTIALLY SUPERVISED / SUPERVISED (branch dependent)</b>
<b>REPORTS TO:</b>	Information Staff
<b>SUMMARY</b> Under the direction of a designated supervisor, the prospective volunteer will help run the D&D Club by running a table as a Dungeon Master. <b>In-person only.</b>	
<b>RESPONSIBILITIES</b> <ol style="list-style-type: none"> <li>1. Creates an encouraging and positive environment for D&amp;D players.</li> <li>2. Runs their own D&amp;D Table as a Dungeon Master. <ol style="list-style-type: none"> <li>a. A one-shot adventure will be provided for you, along with all the required materials, but you are free to develop your own one-shot adventures and longer campaigns as groups stabilize.</li> </ol> </li> <li>3. Aids players with D&amp;D questions.</li> <li>4. Good attendance and punctuality is required.</li> <li>5. Supports the <i>Mission, Vision</i> and <i>Values</i> of Vaughan Public Libraries.</li> <li>6. Responsible for following Health &amp; Safety policies and procedures.</li> <li>7. Record hours worked and tasks accomplished if required for community service placements.</li> <li>8. Other duties as assigned.</li> </ol>	
<b>QUALIFICATIONS</b> <ul style="list-style-type: none"> <li>• Completed Grade 8. Must be 14 years or older.</li> <li>• Holds expertise as a Dungeon Master for players' benefit.</li> <li>• Shows enthusiasm and proficiency for Dungeons and Dragons.</li> <li>• Ability to clearly communicate and help others understand rules.</li> <li>• Ability to communicate courteously and effectively.</li> <li>• Enthusiasm for working with people of all ages.</li> <li>• Patient, dependable and reliable.</li> <li>• Volunteers 18 years or older must obtain and submit a Police Vulnerable Sector Check prior to participating in program.</li> </ul>	
<b>TIME COMMITMENT</b> <ul style="list-style-type: none"> <li>• Weekly or monthly 2-hour sessions according to library branch schedules.</li> <li>• Additional hours can be granted for any planning time, etc. that is undertaken.</li> </ul>	
<b>APPLICATION PROCESS</b> <ul style="list-style-type: none"> <li>• Volunteers must complete and submit a Dungeons &amp; Dragons Dungeon Master application.</li> <li>• Volunteers must successfully complete an interview if required by library staff.</li> <li>• Volunteers must complete the 'Release of Liability, Waiver of Claims, and Assumption of Risks' form.</li> </ul>	
<b>TRAINING</b> <ul style="list-style-type: none"> <li>• Volunteers must attend an orientation/training session prior to participating in the program.</li> </ul>	
<b>BENEFITS</b> <ul style="list-style-type: none"> <li>• Volunteers will gain valuable work experience and develop teamwork and leadership skills.</li> <li>• Volunteers will earn community service hours for their secondary school diploma.</li> </ul>	